



**BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, April 27, 2020
AGENDA**

1. **Call to Order, Roll Call, Introduction of New Board and/or Staff Members, & CAC Promise***
----Denise Beatty, Chairman
2. **Adoption of the Agenda****
----Denise Beatty, Chairman
3. **Approval of Minutes of March 19, 2020**** Pg. 7
---Michele C. Lee, Secretary
---Camisha Boyd, Interim Executive Project Coordinator
4. **Executive Director's Report*****
5. **Committees of The Board****
 - a. **Executive Committee***
 1. None.
----Denise Beatty, Chair
----Sharon Price, Executive Director
 - b. **Personnel Committee**
 1. Adoption of the COVID-19 Resolution Pg. 15
 2. New Emergency Family and Medical Leave Expansion Act Pg. 19
 3. New Emergency Paid Sick Leave Act (EPSLA) Pg. 23
----Maria Rutherford, Chair
---- Bridgett Rice, Director of Human Resources
----Charlotte Taylor, HR Generalist
 - c. **Grant and Fundraising Development Committee** Pg. 27
 1. Report
---Vacant, Chair
---Melissa Tibbs, Director of Planning, Communications, and Advancement
 - d. **Evaluation and Planning Committee**
 1. **Head Start Action Items**
 - (a) 2020-2021 Migrant and Seasonal Head Start Self-Assessment and Improvement Plan Pg. 29
 - (b) 2020-2021 Migrant and Seasonal Head Start and Early Head Start Training and Technical Assistance Plan (#90CM9820) Pg. 51
 - (c) Migrant and Seasonal Early Head Start Child Care Partnership COLA and Quality Improvement Application (90HM000012) Narrative and Budget Justification Pg. 81
 - (d) Early Head Start Child Care Partnership COLA and Quality Pg. 83

Improvement Application (04HP000358) Narrative and Budget Justification	
(e) Migrant Head Start COLA and Quality Improvement Application (90CM9820) Narrative and Budget Justification	Pg. 85
(f) Head Start and Early Head Start COLA and Quality Improvement Application (04CH011199) Narrative and Budget Justification	Pg. 87
(g) South Central Head Start and Early Head Start COLA and Quality Improvement Application (04CH010721) Narrative and Budget Justification	Pg. 91
(h) Migrant and Seasonal Head Start 2016 Community Assessment 2020 Update	Pg. 93
(i) 2020-21 Migrant and Seasonal Head Start Continuation Application Narrative and Budget (#90CM9820)	Pg. 181
(j) 2020-21 Early Head Start Child Care Partnership Continuation Application Narrative and Budget (#04HP000358)	Pg. 185
2. <u>Other Approvals (Action Items)</u>	
(a) Resolution adopting the Council’s Annual Plan 2020	Pg. 189
3. <u>Discussion Items</u>	
(a) None.	
4. <u>Informational Items</u>	
(a) Technical Assistance Monitoring Results Letter	Pg. 237
(b) Head Start 1 st Year Families: Mid-Year Family Outcomes	Pg. 243
(c) Early Head Start 1 st Year Families: Mid-Year Family Outcomes	Pg. 247
(d) Early Head Start-Child Care Partnership 1 st Year Families: Mid-Year Family Outcomes	Pg. 251
(e) SC Head Start 1 st Year Families: Mid-Year Family Outcomes	Pg. 255
(f) SC Early Head Start 1 st Year Families: Mid-Year Family Outcomes	Pg. 259
(g) Head Start Returnee Families: Mid-Year Family Outcomes	Pg. 263
(h) Early Head Start Returnee Year Families: Mid-Year Family Outcomes	Pg. 267
(i) Early Head Start-Child Care Partnership Returnee Year Families: Mid-Year Family Outcomes	Pg. 271
(j) SC Head Start Returnee Year Families: Mid-Year Family Outcomes	Pg. 275
(k) SC Early Head Start Returnee Year Families: Mid-Year Family Outcomes	Pg. 279
(l) LFCHD Pandemic Non-Congregate Sheltering Public Health Order	Pg. 283
(m) CAC Lexington 2020 Weatherization Technical Monitoring Report	Pg. 287
(n) CSBG 3 rd Quarter NPI’s and SRV	Pg. 297
----Art Crosby, Chair	
----Melissa Tibbs, Director of Planning, Communications and Advancement	
----Jessica Coffie, Director of Child Development	
----Keshia Richardson, ERSEA Director	

e. Finance Committee

1. Financial Reports

- (a) Consolidated Balance Sheet, March 2020 (Action Item) Pg. 301
- (b) Financial Statement, March 2020 (Action Item)
- (c) Head Start Budget Detail, March 2020
- (d) Accounts Receivable, March 2020
- (e) Line-of-Credit Report, March 2020
- (f) Financial Statements for Winter Care, March 2020
- (g) Financial Statement for Shepherd's Place, March 2020
- (h) Credit Card Statements, March 2020
- (i) Health Trust, March 2020
- (j) Ratification of the Approval to Apply for Paycheck Protection Program Loan in Response to COVID-19 (Action Item) Pg. 331

2. Budget Amendment (Action Items)

- (a) Head Start and Early Head Start (04CH01119) FY 2019-2020 Budget Amendment 1 Pg. 333

3. New Budgets (Action Items)

- (a) Homeless to Hotel 2020 Budget Pg. 343
- (b) Migrant and Seasonal Early Head Start Child Care Partnership COLA and Quality Improvement Application (90HM000012) Narrative and Budget Justification *see #5.d.1.c*
- (c) Early Head Start Child Care Partnership COLA and Quality Improvement Application (04HP000358) Narrative and Budget Justification *see #5.d.1.d*
- (d) Migrant Head Start COLA and Quality Improvement Application (90CM9820) Narrative and Budget Justification *see #5.d.1.e*
- (e) Head Start and Early Head Start COLA and Quality Improvement Application (04CH011199) Narrative and Budget Justification *see #5.d.1.f*
- (f) South Central Head Start and Early Head Start COLA and Quality Improvement Application (04CH010721) Narrative and Budget Justification *see #5.d.1.g*
- (g) 2020-21 Migrant and Seasonal Head Start Continuation Application Narrative and Budget (#90CM9820) *see #5.d.1.i*
- (h) 2020-21 Early Head Start Child Care Partnership Continuation Application Narrative and Budget (#04HP000358) *see #5.d.1.j*

----Joshua Lewis, Treasurer
----Kimberly Baird, Assistant Treasurer
----Sharon Price, Executive Director
----Erin Hensley, Chief Financial Officer

f. Audit Committee

- 1. None
 - Art Crosby, Chair
 - Erin Hensley, Chief Financial Officer

- g. Nominating and Recruitment Committee*****
 - 1. None.
 - Vacant, Chair
 - Sharon Price, Executive Director
 - Camisha Boyd, Interim Executive Project Coordinator
- 6. Shared Governance Training****
 - a. Approved Board Minutes: February 2020 Pg. 347
 - b. Approved Policy Council Minutes: February 2020 Pg. 351
 - c. Transition to and from Head Start Pg. 355
 - Jessica Coffie, Director of Child Development
 - Kesha Richardson, ERSEA Director
- 7. Operations Reports – March 2020**** Pg. 361
- 8. Comments and Announcements***
- 9. Public Comment***

*VERBAL / **ENCLOSED / ***HAND-OUT