



**Board of Directors
Notice of Meeting**

**Monday, August 24, 2020
Via GoToMeeting
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be conducted utilizing GoToMeeting. You can join the meeting from a computer with a camera and microphone (most laptops have both). You can also join through an iPad or smart phone. You can download the GoToMeeting app. We are providing a few Council iPads to members and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, August 24, 2020, so we can start at 6:30 p.m. If you have any problems connecting, call the office at 859-233-4600, and then press extension 1415. Staff from the IT department will be on hand to help.

CAC Board Meeting

Please join the meeting from your computer, tablet or smartphone.

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TO REQUEST AN EXCUSED ABSENCE
Camisha Boyd: 859-233-4600, Ext. 1412 OR camisha.boyd@commaction.org

****PLEASE MAKE THESE REQUESTS BEFORE MONDAY 8/24/2020****

ALL COMMUNITY ACTION COUNCIL BOARD MEETINGS ARE OPEN TO THE GENERAL PUBLIC



**BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, AUGUST 24, 2020
AGENDA**

1. **Call to Order, Roll Call, Introduction of New Board and/or Staff Members, & CAC Promise***
----Denise Beatty, Chairman
2. **Adoption of the Agenda****
----Denise Beatty, Chairman
3. **Approval of Minutes of June 22, 2020**** Pg. 7
---Michele C. Lee, Secretary
---Camisha Boyd, Assistant to the Executive Director
4. **Executive Director's Report***
5. **Committees of The Board****
 - a. **Executive Committee**
 1. None
----Denise Beatty, Chair
----Sharon Price, Executive Director
 - b. **Personnel Committee**
 1. None.
----Maria Rutherford, Chair
---- Bridgett Rice, Director of Human Resources
----Charlotte Taylor, HR Generalist
 - c. **Grant and Fundraising Development Committee**
 1. Report Pg. 15
---Vacant, Chair
---Melissa Tibbs, Director of Planning, Communications, and Advancement
 - d. **Evaluation and Planning Committee**
 1. **Head Start Action Items**
 - (a) None
 2. **Other Approvals (Action Items)**
 - (a) Ratification of Approval of 2020 HOME Tenant Based Rental Assistance Funding Agreement Pg. 17
 3. **Discussion Items**
 - (a) None
 4. **Informational Items**
 - (a) 2019-2020 LIHEAP Compliance Desk Review Pg. 53
----Art Crosby, Chair
----Melissa Tibbs, Director of Planning, Communications and Advancement

----Jessica Coffie, Director of Child Development

----Kesha Richardson, ERSEA Director

e. Finance Committee

1. Financial Reports

- (a) Consolidated Balance Sheet, July 2020 (Action Item) Pg. 65
- (b) Financial Statement, July 2020 (Action Item)
- (c) Head Start Budget Detail, July 2020
- (d) Accounts Receivable, July 2020
- (e) Line-of-Credit Report, July 2020
- (f) Financial Statements for Winter Care, July 2020
- (g) Financial Statement for Shepherd's Place, July 2020
- (h) Credit Card Statements, July 2020
- (i) Health Trust, July 2020
- (j) Unemployment Insurance Trust
- (k) Fiscal Operations Policies and Procedures- Revised Procedures (Action Item)

2. Budget Amendment (Action Items)

- (a) Health Navigators Program FY 2019-20 Budget Amendment 1 Pg. 123
- (b) ESG COVID Housing Response (Homeless to Hotel) Amendment 1 Pg. 127
- (c) 2020 South Central Head Start Budget Amendment (04CH010721) Pg. 131
- (d) 2019-2020 South Central Head Start Program Carry Over Request Pg. 159

3. New Budgets (Action Items)

- (a) Miscellaneous FY 2019-20 Pg. 161
- (b) 2355 ESG Hybrid Sheltering Solution (Pending Award) Pg. 173
- (c) Planning, Communications, & Advancement Fundraising FY 2020-21 Pg. 177
- (d) Restricted Funds Combined Budgets 2020-2021 Pg. 181
- (e) Head Start Alumni Scholarship FY 2020-2021 Budget Pg. 203
- (f) LFUCG Extended Social Resources Grant (ESR) for Emergency Family Housing FY 2020-21 Budget Pg. 205
- (g) LFUCG ECCO Plus FY 2020-2021 Budget Pg. 209
- (h) Childcare Center CARES Act Funding FY 2020-21 Pg. 213
- (i) Childcare Budget FY 2020-21 Pg. 219
- (j) Entrepreneurship- BOSS UP Program FY 2020-21 Budget Pg. 227
- (k) Delta Gas Energy Assistance Program 2020-21 Budget Pg. 229
- (l) LFUCG ESG Housing Support Application Budget 2020-21 Pg. 231
- (m) Affordable Energy Initiative FY 2020-2021 Budget Pg. 237
- (n) Shepherd Place FY 2020-2021 Budget Pg. 241
- (o) WinterCare FY 2020-2021 Budget Pg. 243

----Joshua Lewis, Treasurer

----Kimberly Baird, Assistant Treasurer

----Sharon Price, Executive Director

----Erin Hensley, Chief Financial Officer

f. Audit Committee

1. None

Mission: Community Action Council prevents, reduces, and eliminates poverty among individuals, families, and communities through direct services and advocacy.

- Art Crosby, Chair
- Erin Hensley, Chief Financial Officer
- g. **Nominating and Recruitment Committee**
 - 1. 2020 Private Sector Designation Pg. 245
 - Vacant, Chair
 - Sharon Price, Executive Director
 - Camisha Boyd, Assistant to the Executive Director
- 6. **Shared Governance Training****
 - a. Approved Policy Council Minutes: May 2020 Pg. 247
 - b. COVID-19 Safety Measures Pg. 251
 - Jessica Coffie, Director of Child Development
 - Laura Sheffield, Health and Nutrition Manager
- 7. **Operations Reports – July 2020**** Pg. 259
- 8. **Comments and Announcements***
- 9. **Public Comment***

*VERBAL / **ENCLOSED / ***HAND-OUT

Promise: "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."