

Applicable Terms and Conditions:

- 1) The items or services and quantities listed on page(s) 5-6 of this ITB represent the Council's projected requirements for the next 12 months. The Council reserves the right to adjust these projections over the course of the designation. Additionally, the actual items or services are also a projection. They are representative of the kinds of goods or services which will be purchased from the designated vendor during the designation.
- 2) While a designation will be made for a period of up to 24 months, the vendor agrees to its set price for a period of 24 months. Council reserves the right to cancel the designation should it determine that the vendor is unable to meet its standards for quality or timeliness of delivery or that another vendor is available at significantly lower prices.
- 3) Community Action Council reserves the right to reject any bids which do not conform to the requirements of this ITB and its current purchasing policies and administrative procedures.
- 4) Community Action Council reserves the right to cancel this procurement action prior to the designation of a vendor.
- 5) Community Action Council reserves the right to negotiate final terms, items, quantities, etc with the vendor that is designated as a result of this ITB.
- 6) Community Action Council is tax exempt. The designated vendor shall be provided with a certificate of exemption or other suitable documentation.
- 7) Once a vendor has been designated, actual purchases shall be made through authorized Purchase Orders as the Council's actual requirements dictate.
- 8) Community Action Council is authorized to purchase under the Commonwealth of Kentucky's State Price Contracts or General Service Administration (GSA) pricing. Bidders with a Kentucky State Price Contract or GSA pricing must quote prices that are equal or below their current Kentucky Price Contract or GSA pricing, whichever is lowest. By submitting a bid, you agree that if designated, you will furnish all purchased goods or services during the period of designation at or below your State Price Contract or GSA pricing, as applicable.
- 9) Payment terms are net 30 days of receipt of invoice unless otherwise agreed in writing by Community Action Council.

Requested by:

Betty Estes Jones

Name

Betty Estes Jones
Signature

Director of Property Development & Services

Title

5/15/18
Date

Approved by:

Erin Hensley

Name

Erin Hensley
Signature

Chief Financial Officer

Title

Acty CFO
Date

Malcolm Ratchford

Name

Malcolm Ratchford
Signature

Executive Director

Title

5/12/18
Date

Bidder Information:

Name: _____

Address: _____

City, State, Zip Code: _____

Contact Person & Title: _____

State Price Contract Number(s) (if applicable): _____

Community Action Council for Lexington-Fayette,
Bourbon, Harrison and Nicholas Counties
Invitation to Bid

Designated Vendor for: Carpentry/Painting/Handy Work

Description	Hourly rate
Labor rate per hour	
Helper rate per hour	

Routine repair, painting and handy work for facilities in Lexington-Fayette, Harrison, Bourbon, Scott, Madison and Nicholas Counties.

Please quote labor rate per hour and/or cost plus fee basis (helper).

Signature of Bidder

Date

Bidder's Daytime Phone Number

SEE ATTACHED SHEET FOR LOCATIONS.

Community Action Council for Lexington-Fayette, Bourbon, Harrison and Nicholas Counties
Invitation to Bid
Designated Vendor for: Carpentry/Painting/Handy Work

Westend Center
913 Georgetown Street
Lexington, KY

The Prep Academy at Russell School
520 Toner Street
Lexington, KY

The Prep Academy at Nicholas County
2323 Concrete Road
Carlisle, KY

The Prep Academy at Scroggin Park I
135 Scroggin Park
Georgetown, KY

The Prep Academy at Scroggin Park II
133 Scroggin Park
Georgetown, KY

The Prep Academy at Winburn
1165 Winburn Drive
Lexington, KY

The Prep Academy at Southeast Lexington
3712 Arbor Court
Lexington, KY

Wesley's Place
1414 Main Street
Paris, KY

The Prep Academy at LeBus
118 North Walnut Street
Cynthiana, KY

Fayette West Center
1902 Cambridge Drive
Lexington, KY

The Prep Academy at Terrace Park
151 Federal Street
Cynthiana, KY

Shepherd's Place
639 Dorsey Avenue
Carlisle, KY

Administrative & Support Services Center
710 West High Street
Lexington, KY

The Prep Academy at Richmond
2323 Lexington Road
Richmond, KY

The Prep Academy at Bluegrass Community
& Technical College
164 Opportunity Way

The Prep Academy at Bourbon County
311 High Street
Paris, KY

The Prep Academy at Harrison County
216 Old Lair Road
Cynthiana, KY

Community Action Council for Lexington-Fayette, Bourbon, Harrison and Nicholas
Counties

Community Investment Form

*Promise: "Community Action changes people lives, embodies the spirit of hope,
improves communities, and makes America a better place to live. We care about the
entire community, and we are dedicated to helping people help themselves and each
other."*

The Invitation to Bid Application is subject to the approval of Community Action Council.

Bidder Name _____

Business Name _____

Address _____

Phone _____ E-Mail _____

DETAILS OF SUPPORT TO THIS COMMUNITY (\$Amount / Manpower /Other Support)

*May Attach additional sheets if necessary

IMPACT ON NON-PROFIT AGENCIES OR PERSONS IN THIS COMMUNITY

Please complete this form along with your ITB : Community Action Council
710 West High Street
Lexington, KY 40576
Attn: Betty Estes Jones