

REQUEST FOR QUALIFICATIONS
FOR PROFESSIONAL SERVICES RELATING TO
THE PREP ACADEMY AT SOUTHEAST LEXINGTON

Community Action Council for Lexington-Fayette, Bourbon, Harrison and Nicholas Counties, Inc. is requesting submissions of qualifications to provide Architectural services for the design and/or construction oversight of a new building for The Prep Academy at Southeast Lexington in Lexington, Kentucky, using federal funds. Construction will include construction of head-start classrooms, restrooms, office space, multi- purpose/training room, commercial kitchen, storage area and playground space.

Qualifications package for professional services should include the following:

1. Concise, general information regarding your firm including ownership. List of major clients, and other pertinent information defining your firm.
2. Provide a list of five references.
3. Provide fee structure and indicate willingness to use AIA documents with federal language as necessary to meet funding agency requirements.
4. Provide other information which you believe would be helpful in evaluating your submission, particularly experience with Head Start renovations.

Submit a copy of your qualifications package no later than 12:00 PM on June 20, 2018.

To the address listed above, labeled:

QUALIFICATIONS FOR CONSIDERATION: The Prep Academy at Southeast Lexington

Any submissions received after date and time above will not be accepted.

Submissions will not be accepted via facsimile.

All costs associated with the reparation, printing and delivery of the submission are the responsibility of the firm submitting.

Community Action Council reserves the right to reject any and all qualification.

Attention is particularly called to the requirements as to conditions of employment to be observed under the contract, Section 3, Segregated Facility, Section 109, Title VI, and EO 11246. Local, minority and female-owned firms are encouraged to respond. Kentucky Relay Services for the hearing and speech Impaired: 1-800-424-8802.

SUBMISSION OF PROPOSALS:

Any questions regarding this Request for Qualifications should be directed to Betty Jones at (859) 233-4600.

Please submit copy of the proposal marked Architect of Record to:

Community Action Council
Betty Jones
P.O.Box 11610
710 West High
Lexington, KY 40576