

Mission: Community Action Council prevents, reduces, and eliminates poverty among individuals, families, and communities through direct services and advocacy.



**BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, January 28, 2019**

AGENDA

- 1. Call to Order, Roll Call & Introduction of New Board and/or Staff Members, and CAC Promise***
----Michele C. Lee, Chairman
- 2. Adoption of the Agenda****
----Michele C. Lee, Chairman
- 3. Approval of Minutes of November 26, 2018**** Pg. 5
---Ann Vail, Secretary
---Camisha Boyd, Interim Executive Project Coordinator
- 4. Interim Executive Director's Report***
 - a. Strategic Planning Updates**
 1. Update on South Central
 2. Update on WeCare
 3. Update on Trademarks
- 5. Committees Of The Board****
 - a. Executive Committee***
 1. Executive Director Search Update
----Michele Lee, Chair
----Bridgett Rice, Interim Executive Director
 - b. Personnel Committee**
 1. None
----Jackie Brown, Chair
---- Samantha Anderson, HRIS Manager
----Charlotte Taylor, HR Generalist
 - c. Grant and Fundraising Development Committee**
 1. Report Pg. 10
---Vacant, Chair
---Melissa Tibbs, Director of Planning, Communications, and Advancement
 - d. Evaluation and Planning Committee**
 - 1. Head Start Action Items**
 - (a) Ratification of Submission of Amendment to Increase South Central Head Start Program Hours Pg. 12
 - (b) Ratification of Submission of Amendment to Increase Early Head Start Program Hour
 - (c) Approval of Submission of the Jefferson County Program Grant Application (walk-on)
 - 2. Other Approvals (Action Items)**
 - (a) Ratification of Approval of 2017 Continuum of Care Grant Agreement for Community Action Council's Region 6 Permanent Housing Bonus (Bonus) Program Pg. 14
 - (b) Ratification of Approval of 2017 Continuum of Care Program Grant Agreement for Community Action Council's Continuum of Care (CoC) Program

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- (c) Ratification of Approval of 2017 Continuum of Care Program Grant Agreement for Community Action Council’s Samaritan Program
- (d) Ratification of Approval of 2018 Emergency Solutions Grant Agreement for Community Action Council’s 2018 Rural Emergency Solutions Grant (ESG) Program
- 3. **Discussion Items**
 - (a) EHS 2018-2019 Pre Child Assessment Data Pg. 53
 - (b) HS 2018-2019 Pre Child Assessment Data
 - (c) EHS CCP 2018-2019 Pre Child Assessment Data
- 4. **Informational Items**
 - (a) The Prep Academy at Madison County L359180 Renewal (Migrant) Pg. 82
 - (b) The Prep Academy at Clark Licensing Report
 - (c) The Prep Academy at Richmond Licensing Report
 - (d) The Prep Academy at Berea Licensing Report
 - (e) The Prep Academy at Laurel County Licensing Report
 - (f) Pre-Assessment Data for Family Outcomes
 - Art Crosby, Chair
 - Melissa Tibbs, Director of Planning, Communications and Advancement
 - Sharon Price, Director of Child Development
 - Kesha Richardson, ERSEA Manager
- e. **Finance Committee**
 - 1. **Financial Reports**
 - (a) Consolidated Balance Sheet, December 2018 (Action Item) Pg. 99
 - (b) Financial Statement, December 2018 (Action Item)
 - (c) Head Start Budget Detail, December 2018
 - (d) Accounts Receivable, December 2018
 - (e) Line-of-Credit Report, December 2018
 - (f) Financial Statements for Winter Care, December 2018
 - (g) Financial Statement for Shepherd’s Place, December 2018
 - (h) Credit Card Statements, December 2018
 - (i) Health Plan Financial Statement, December 2018
 - 2. **Budget Amendment (Action Items)**
 - (a) Low-Income Home Energy Assistance Program Amendment 1 Pg. 124
 - 3. **New Budgets (Action Items)**
 - (a) Ratification of 2019 South Central Head Start and Early Head Start First Six Months Budgets Pg. 128
 - (b) South Central Head Start and Early Head Start 2019 Supplemental COLA Funding Application and Budget
 - (c) 2017-2019 ESG Rural Rapid ReHousing Program Budget
 - (d) 2018-2020 ESG Rural Rapid ReHousing Program Budget
 - (e) Ratification of Submission of Amendment to Increase South Central Head Start Program Hours
 - (f) Ratification of Submission of Amendment to Increase Early Head Start Program Hours
 - Joshua Lewis, Treasurer
 - Patricia White, Assistant Treasurer
 - Bridgett Rice, Interim Executive Director
 - Erin Hensley, Chief Financial Officer
- f. **Audit Committee**
 - 1. None

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----Patricia White, Chair

g. Nominating and Recruitment Committee**

1. Amendment to the Bylaws, Article IX- Officers of the Board (Action Item)Pg. 174

2. Proposed Slate for Officers for 2019 (Action Item)

----Denise Beatty, Chair

----Bridgett Rice, Interim Executive Director

----Camisha Boyd, Interim Executive Project Coordinator

6. Shared Governance Training**

a. School Readiness, Power Point

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---Sharon Price, Director of Child Development

---Emily Keely, Assistant Director of Child Development

7. Operations Reports – November/December 2018**

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8. Comments and Announcements*

9. Public Comment*

10. Legal Update*

----Steve Amato, General Counsel

11. Closed Session

----Steve Amato, General Counsel

----Bridgett Rice, Interim Executive Director

*VERBAL / **ENCLOSED / ***HAND-OUT

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