Mission: Community Action Council prevents, reduces, and eliminates poverty among individuals, families, and communities through direct services and advocacy.

BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, JUNE 22, 2020

AGENDA

1. Call to Order, Roll Call, Introduction of New Board and/or Staff Members, & CAC Promise*  
   ----Denise Beatty, Chairman

2. Adoption of the Agenda**  
   ----Denise Beatty, Chairman

3. Approval of Minutes of May 26, 2020**  
   ---Michele C. Lee, Secretary
   ---Camisha Boyd, Interim Executive Project Coordinator

4. Executive Director’s Report*

5. Committees of The Board**
   a. Executive Committee*
      1. None  
      ----Denise Beatty, Chair
      ----Sharon Price, Executive Director
   
   b. Personnel Committee*
      1. None  
      ----Maria Rutherford, Chair
      ----Bridgett Rice, Director of Human Resources
      ----Charlotte Taylor, HR Generalist

   c. Grant and Fundraising Development Committee
      1. Report  
      ---Vacant, Chair
      ---Melissa Tibbs, Director of Planning, Communications, and Advancement

   d. Evaluation and Planning Committee
      1. Head Start Action Items
         (a) None
      2. Other Approvals (Action Items)
         (a) None
      3. Discussion Items
         (a) None
      4. Informational Items
         (a) CSBG/Project LIFE 19-20 Monitoring Report  
         (b) Weatherization Monitoring Letter  
         (c) Final Close Out Letter - November 2019 - ESG & CoC KHC Monitoring  
         ----Art Crosby, Chair

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---Melissa Tibbs, Director of Planning, Communications and Advancement
---Jessica Coffie, Director of Child Development
---Kesha Richardson, ERSEA Director

e. **Finance Committee**
   1. **Financial Reports**
      (a) Consolidated Balance Sheet, May 2020 (Action Item) Pg. 59
      (b) Financial Statement, May 2020 (Action Item)
      (c) Head Start Budget Detail, May 2020
      (d) Accounts Receivable, May 2020
      (e) Line-of-Credit Report, May 2020
      (f) Financial Statement for Shepherd’s Place, May 2020
      (g) Credit Card Statements, May 2020
      (h) Health Trust, May 2020

   2. **Budget Amendment (Action Items)**
      (a) None

   3. **New Budgets (Action Items)**
      (a) Management & Support Services (MSS) FY 2020-21 Budget Pg. 89
      (b) Community Services Block Grant (CSBG) Plan and Budget FY 2020-21 Pg. 97
      (c) Community Services Block Grant- CARES (CSBG-CARES) Plan and Budget FY 2020-21 Pg. 113
      (d) Low Income Home Energy Assistance Program (LIHEAP) FY 2020-21 Budget Pg. 117
      (e) Department of Energy Weatherization FY 2020-21 Budget Pg. 123
      (f) LIHEAP Weatherization FY 2020-21 Pg. 129
      (g) LFUCG Housing Navigator 2020-21 Budget Pg. 133
      (h) Learning Independence & Fostering Empowerment (Project LIFE) FY 2020-21 Budget Pg. 139

   ---Joshua Lewis, Treasurer
   ---Kimberly Baird, Assistant Treasurer
   ---Sharon Price, Executive Director
   ---Erin Hensley, Chief Financial Officer

f. **Audit Committee**
   1. None
      ---Art Crosby, Chair
      ---Erin Hensley, Chief Financial Officer

g. **Nominating and Recruitment Committee**
   1. None.
      ---Vacant, Chair
      ---Sharon Price, Executive Director
      ---Camisha Boyd, Interim Executive Project Coordinator

6. **Shared Governance Training***
   a. Approved Board Minutes: April 2020 Pg. 145
   b. Approved Policy Council Minutes: April 2020 Pg. 159

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c. Healthy Meals on a Budget
   ---Jessica Coffie, Director of Child Development

7. Operations Reports – May 2020**
8. Comments and Announcements*
9. Public Comment*

*VERBAL / **ENCLOSED / ***HAND-OUT