Mission: Community Action Council prevents, reduces, and eliminates poverty among individuals, families, and communities through direct services and advocacy.

BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, March 23, 2020
AGENDA

1. Call to Order, Roll Call, Introduction of New Board and/or Staff Members, & CAC Promise*
   ----Denise Beatty, Chairman
2. Adoption of the Agenda**
   ----Denise Beatty, Chairman
3. Approval of Minutes of February 24, 2020**
   ---Michele C. Lee, Secretary
   ---Camisha Boyd, Interim Executive Project Coordinator
4. Executive Director’s Report***
5. Committees of The Board**
   a. Executive Committee*
      1. None.
         ----Denise Beatty, Chair
         ----Sharon Price, Executive Director
   b. Personnel Committee
      1. 2020 Employee Compensation Plan
         ----Maria Rutherford, Chair
         ----Bridgett Rice, Director of Human Resources
         ----Charlotte Taylor, HR Generalist
   c. Grant and Fundraising Development Committee
      1. Report
         ----Vacant, Chair
         ----Melissa Tibbs, Director of Planning, Communications, and Advancement
   d. Evaluation and Planning Committee
      1. Head Start Action Items
         (a) 2020-2021 Head Start/Early Head Start/Early Head Start-Child Care Partnership Self-Assessment and Improvement Plan (#04CH011199) (04HP000358)
         (b) 2020-2021 Early Head Start-Child Care Partnership Training and Technical Assistance (#04HP000358)
         (c) 2020-21 Head Start/Early Head Start Continuation Application and Budget (04CH011199)
         (d) Head Start and Early Head Start 2020 Community Assessment
         2. Other Approvals (Action Items)
            (a) None.

Promise: “Community Action change’s people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.”
Mission: Community Action Council prevents, reduces, and eliminates poverty among individuals, families, and communities through direct services and advocacy.

3. **Discussion Items**
   (a) None.

4. **Informational Items**
   (a) Assertive Street Outreach Quarterly Report  
       ----Art Crosby, Chair
   (b) Assertive Street Outreach Media Release  
       ----Melissa Tibbs, Director of Planning, Communications and Advancement
       ----Jessica Coffie, Director of Child Development
       ----Kesha Richardson, ERSEA Director

   **Finance Committee**
   1. **Financial Reports**
      (a) Consolidated Balance Sheet, February 2020 (Action Item)  
      (b) Financial Statement, February 2020 (Action Item)
      (c) Head Start Budget Detail, February 2020
      (d) Accounts Receivable, February 2020
      (e) Line-of-Credit Report, February 2020
      (f) Financial Statements for Winter Care, February 2020
      (g) Financial Statement for Shepherd’s Place, February 2020
      (h) Credit Card Statements, February 2020
      (i) Health Trust, February 2020
   2. **Budget Amendment (Action Items)**
      (a) Head Start and Early Head Start (04CH01119) FY 2019-2020 Budget Amendment 1
      (b) 2019-2020 Pantry Restricted Budget- Extension Request
   3. **New Budgets (Action Items)**
      (a) Head Start and Early Head Start 2020-2021 Budget
      ----Joshua Lewis, Treasurer
      ----Kimberly Baird, Assistant Treasurer
      ----Sharon Price, Executive Director
      ----Erin Hensley, Chief Financial Officer

   **Audit Committee**
   1. None
      ----Art Crosby, Chair
      ----Erin Hensley, Chief Financial Officer

   **Nominating and Recruitment Committee***
   1. None.
      ----Vacant, Chair
      ----Sharon Price, Executive Director
      ----Camisha Boyd, Interim Executive Project Coordinator

6. **Shared Governance Training**
   a. Approved Board Minutes: January 2020
   b. Approved Policy Council Minutes: January 2020

*Promise:* “Community Action change’s people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.”
Mission: Community Action Council prevents, reduces, and eliminates poverty among individuals, families, and communities through direct services and advocacy.

c. Special Program: Transportation (ECCO+)
---Jessica Coffie, Director of Child Development
---John Sexton, Transportation Coordinator

7. Operations Reports – February 2020** Pg. 209
8. Comments and Announcements*
9. Public Comment*

*VERBAL /**ENCLOSED / ***HAND-OUT

Promise: “Community Action change’s people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.”