Mission: Community Action Council prevents, reduces, and eliminates poverty among individuals, families, and communities through direct services and advocacy.

BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, OCTOBER 28, 2019
AGENDA

1. Call to Order, Roll Call & Introduction of New Board and/or Staff Members, and CAC Promise*
   ----Michele C. Lee, Chairman

2. Adoption of the Agenda**
   ----Michele C. Lee, Chairman

3. Approval of Minutes of September 23, 2019**
   ----Ann Vail, Secretary
   ----Camisha Boyd, Interim Executive Project Coordinator

4. Executive Director's Report**
   a. Strategic Planning Updates
      1. Operational Efficiency
      a. Facilities Update
      2. Informational Items

5. Committees Of The Board**
   a. Executive Committee*
      1. None.
      ----Michele Lee, Chair
      ----Sharon Price, Executive Director
   b. Personnel Committee
      1. Resolution to Amend 401 (k) Profit Sharing Plan (Action Item)
      2. Fiduciary Support
      ----Maria Rutherford, Chair
      ----Bridgett Rice, Director of Human Resources
      ----Charlotte Taylor, HR Generalist
      ----Todd Dixon, Regional Vice President Mutual of America
   c. Grant and Fundraising Development Committee
      1. Report Enclosed
      ----Vacant, Chair
      ----Melissa Tibbs, Director of Planning, Communications, and Advancement
   d. Evaluation and Planning Committee
      1. Head Start Approvals (Action Items)
         (a) 2020 Migrant and Seasonal-XP Refunding Application and Budget
         (b) 2020-2021 MSHS-XP Training and Technical Assistance Plan
         (c) 2020-2021 MSHS-XP Self-Assessment and Improvement Plan
      2. Other Approvals (Action Items)
         (a) 1st Quarter National Performance Indicators and Services Report for FY 19-20
      3. Discussion Items
         (a) Governance and Leadership Capacity Screener
      4. Informational Items

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(a) Migrant Prep Academy at Winburn Preliminary License Pg. 103
(b) CACFP Application Approval Pg. 107
(c) OHS Executive Director Approval: Region IV and XII Pg. 109
(d) Region XII Interim Head Start Director Approval and Region IV Documentation Pg. 111
(e) CSBG Organizational Standards Monitoring Letter 2019-2020 Pg. 113
(f) Administration for Children and Families Correspondence Pg. 115
(g) Notice of Federal Interest in Real Property Pg. 117
(h) 2018-19 South Central Head Start Program Information Report Pg. 123
(i) 2018-19 South Central Early Head Start Program Information Report Pg. 153
(j) 2018-19 Head Start Program Information Report Pg. 183
(k) 2018-19 Early Head Start Program Information Report Pg. 211
(l) 2018-19 Early Head Start-Child Care Partnership Program Information Report Pg. 239
(m) 2018-19 Migrant and Seasonal Head Start Program Information Report Pg. 269

---Art Crosby, Chair
---Jessica Coffie, Interim Director of Child Development
---Melissa Tibbs, Director of Planning, Communications and Advancement
---Kristopher Smith, Director of Community Service

e. Finance Committee

1. Financial Reports
   (a) Consolidated Balance Sheet, September 2019 (Action Item) Pg. 301
   (b) Financial Statement, September 2019 (Action Item)
   (c) Head Start Budget Detail, September 2019
   (d) Accounts Receivable, September 2019
   (e) Line-of-Credit Report, September 2019
   (f) Financial Statements for WinterCare, September 2019
   (g) Financial Statements for Shepherd Place, September 2019
   (h) Credit Card Statements, September 2019
   (i) Health Plan Financial Statement, September 2019
   (j) Review of Requisitions Exceeding $100,000
   (k) Accounting Policies and Procedures Update (Action Item) Pg. 333

2. Budget Amendment (Action Items)
   (a) LFUCG Assertive Street Outreach Amendment 1 Pg. 347

3. New Budgets (Action Items)
   (a) Migrant Seasonal Head Start Expansion FY 2020-21 (see #5.d.1.a) Pg. 351
   (b) Blue Grass Community Foundation Book Buddies 2019-20
   (c) 2019 LFUCG CDBG Russell Budget Pg. 355
   (d) Workforce Opportunity for Rural Communities (WORC) 2019-20 Pg. 359
   (e) Pantry Restricted 2019-20
   (f) Columbia Gas Energy Assistance Program FY 2019-20 Pg. 367
   (g) WarmWise 2019-20 Pg. 371
   (h) Project Independence – Rapid Re-Housing Program 2020 Pg. 375
   (i) Kentucky Housing Corporation –Tenant Based Rental Assistance Program 2020 Pg. 381
   (j) Kentucky Housing Corporation Permanent Housing Bonus 2020 Pg. 385
   (k) Kentucky Utilities Home Energy Assistance Program FY 2019-20 Budget Pg. 393
   (l) Crisis and Housing Support for Youth (CHSY) 2019-20
      ---Joshua Lewis, Treasurer
      ---Patricia White, Assistant Treasurer
      ---Sharon Price, Executive Director

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----Erin Hensley, Chief Financial Officer

f. Audit Committee
   1. None
      ----Patricia White, Vice Treasurer
      ----Erin Hensley, Chief Financial Officer


g. Nominating and Recruitment Committee**
   1. None
      ----Denise Beatty, Chair
      ----Sharon Price, Executive Director
      ----Camisha Boyd, Interim Executive Project Coordinator

6. Shared Governance Training*
   a. Policy Council Minutes: August 2019 Pg. 405
   b. Approved Board of Directors Minutes of August 26, 2019 Pg. 409
   c. Uniform Guidance Training
      ----Jessica Coffie, Interim Director of Child Development
      ----Erin Hensley, Chief Financial Officer

7. Operations Reports – September 2019**

8. Comments and Announcements*

9. Public Comment*

*VERBAL / **ENCLOSED / ***HAND-OUT

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