



BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, SEPTEMBER 23, 2019
AGENDA

1. Call to Order, Roll Call & Introduction of New Board and/or Staff Members, and CAC Promise*
----Michele C. Lee, Chairman
2. Adoption of the Agenda**
----Michele C. Lee, Chairman
3. Approval of Minutes of August 26, 2019** Pg. 5
----Ann Vail, Secretary
----Camisha Boyd, Interim Executive Project Coordinator
4. Executive Director's Report**
 - a. Strategic Planning Updates
 1. Operational Efficiency
 - a. Facilities Update
5. Committees Of The Board**
 - a. Executive Committee*
 1. Executive Director Search Committee Update/Update provided under 10.a. ED Search Update, Board Chair
----Michele Lee, Chair
----Bridgett Rice, Interim Executive Director
 - b. Personnel Committee
 1. None
----Vacant, Chair
----Bridgett Rice, Interim Executive Director
----Charlotte Taylor, HR Generalist
 - c. Grant and Fundraising Development Committee
 1. Report Enclosed Pg. 13
---Vacant, Chair
---Melissa Tibbs, Director of Planning, Communications, and Advancement
 - d. Evaluation and Planning Committee
 1. Head Start Approvals (Action Items)
 - (a) 2019-2020 Revised School Readiness Plan Pg. 15
 - (b) 2020 South Central HS and EHS Training and Technical Plan Pg. 37
 - (c) 2019-2020 South Central Self-Assessment Pg. 63
 - (d) 2020 South Central Refunding Application Pg. 83
 2. Other Approvals (Action Items)
 - (a) Participant Satisfaction Survey LIHEAP Scheduler Pg. 111
 - (b) Ratification of Approval of the 2018 Continuum of Care Program Grant Agreement for the Community Action Council Permanent Supportive Housing program Pg. 113
 3. Discussion Items
 - (a) None
 4. Informational Items
 - (a) Approved Board of Directors Minutes of June 24, 2019 Pg. 121

- (b) Participant Annual Fee Disclosure Notice Pg. 127
- (c) Prep Academy at Winburn Plan of Corrections Letter Pg. 139
- (d) Scoring and Ranking for COC Applications Pg. 141
- (e) CSBG FY '19-'20 Targets for NPIs Pg. 145
 - Art Crosby, Chair
 - Melissa Tibbs, Director of Planning, Communications and Advancement
 - Sharon Price, Director of Child Development
 - Kristopher Smith, Director of Community Service
- e. **Finance Committee**
 - 1. **Financial Reports**
 - (a) Consolidated Balance Sheet, August 2019 (Action Item) Pg. 147
 - (b) Financial Statement, August 2019 (Action Item)
 - (c) Head Start Budget Detail, August 2019
 - (d) Accounts Receivable, August 2019
 - (e) Line-of-Credit Report, August 2019
 - (f) Financial Statements for WinterCare, August 2019
 - (g) Credit Card Statements, August 2019
 - (h) Health Plan Financial Statement, August 2019
 - (i) Accounting Policies and Procedures Update (Action Item)
 - 2. **Budget Amendment (Action Items)**
 - (a) None
 - 3. **New Budgets (Action Items)**
 - (a) Lexington-Fayette Urban County Government Assertive Street Outreach 2019-2020 Pg. 177
 - (b) 2020 South Central Head Start and Early Head Start Budget (Refer to item #5.d.1.d)
 - (c) 2019-2020 LIHEAP Budget Pg. 181
 - (d) 2019-2020 SAMHSA Pg. 185
 - (e) CAC Permanent Supportive Housing 2019-2020 Budget Pg. 189
 - Joshua Lewis, Treasurer
 - Patricia White, Assistant Treasurer
 - Bridgett Rice, Interim Executive Director
 - Erin Hensley, Chief Financial Officer
- f. **Audit Committee**
 - 1. None
 - Patricia White, Vice Treasurer
 - Erin Hensley, Chief Financial Officer
- g. **Nominating and Recruitment Committee****
 - 1. None
 - Denise Beatty, Chair
 - Bridgett Rice, Interim Executive Director
 - Camisha Boyd, Interim Executive Project Coordinator
- 6. **Shared Governance Training***
 - a. Head Start Fiscal Training
 - Erin Hensley, Chief Financial Officer
- 7. **Operations Reports – August 2019**** Pg. 195
- 8. **Comments and Announcements***
- 9. **Public Comment***
- 10. **Closed Session***
 - a. Executive Director Search Update
 - Steve Amato, General Counsel
 - Bridgett Rice, Interim Executive Director

Mission: *Community Action Council prevents, reduces, and eliminates poverty among individuals, families, and communities through direct services and advocacy.*

*VERBAL / **ENCLOSED / ***HAND-OUT

Promise: *“Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.”*